

FORM-I

Demand	No:	

CONSOLIDATED ESTIMATE OF REVENUE RECEIPTS

NAME OF THE DEPARTMENT	

(Rs. in Thousand)

PARTICULARS AND NATURE OF THE		ACTUAL					
RECEIPTS INDICATING MAJOR, MINOR AND DETAILED HEADS (as printed in the Estimates of Receipts)	2021-22	2022-23	2023-24	2024-25 (B.E.)	2024-25 (R.E.)	2025-26 (B.E.)	Remarks
1	2	3	4	5	6	7	8
					Mari	(84)	
						162	
						Alle	
		al the state of the	<u> </u>		1 (3450)	10.103#2#	
						2 A A A A A A A A A A A A A A A A A A A	
Total							

^{*}Please restrict the size of the paper to A4

Signature of RCO

Signature of HOD

Page No 1



FORM-II

Demand No:	

CONSOLIDATED ESTIMATE OF REVENUE EXPENDITURE

NAME OF	FTHE	DEPARTMENT	

(Rs. in Thousand)

PARTICULARS AND NATURE OF	Special Control	ACTUAL			ESTIMATE		
THE EXPENDITURE INDICATING MAJOR, MINOR AND DETAILED HEADS (as printed in the Demand for Grants)	2021-22	2022-23	2023-24	2024-25 (B.E.)	2024-25 (R.E.)	2025-26 (B.E.)	Remarks
1	2	3	4	5	6	7	8
		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					
						100	
Total						7	

^{*}Please restrict the size of the paper to A4

Signature of RCO

Signature of HOD



APPENDIX-I		

Demand No:

CONSOLIDATED ABSTRACT SHOWING NOMINAL ROLL OF <u>REGULAR EMPLOYEES ONLY</u> - EXPENDITURE HEAD WISE

NAME OF THE DEPARTMENT ______ (Rs. in thousand)

PARTICULARS AND NATURE OF THE EXPENDITURE Category of DUDGET

	RTICULARS DICATING M				Category of Employee	Number of	BUDGET ESTIMATE	REMARKS	
МН	Sub-MH	Minor Head	SH	DH	ОН	(Regular # Only)	Employees	2025-26	
1	2	3	4	5	6	7	8	9	10
									197
									A.
									2 100
			36 ()						
									11/2
	1				Total				

^{*}Please restrict the size of the paper to A4

Note: The amount in column 9 should be the consolidated figure of Appendix I A - expenditure head wise

Signature of Drawing and Disbursing Officer

Signature of Head of the Department

[#] Regular employees mean employees drawing regular salary as per the Pay Matrix



APPENDIX - I (A)

NOMINAL ROLL OF REGULAR EMPLOYEES ONLY

NAME OF THE DEPARTMENT	
NAME OF THE DIVISION	
DEBITABLE HEAD (15 digit Expenditure Head)	

(Figures in Rupees)

Demand No.:

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 1 1 0 0 0 0 0 0 42000 42000 42000 2 0 0 0 0 0 0 42000 42000 42000 3 0 0 0 0 0 0 42000 42000 4 0 0 0 0 0 42000 42000	NAME OF THE SOLUTION S	DESIG-		PAY IN THE PAY MATRIX AS ON 1.4.2025	IF	TOTAL (5+6) x 4 MONTHS	PAY IN THE PAY MATRIX after Increment AS ON 01/07/2025	TOTAL (6+8) x 8 MONTHS		D.A. @70% (on Col 10)	S.B.C.A @ 8% (on col 10)	H.R.A. @ 12% (on col 10 (-) NPA)	OTHER ALLOW- ANCES PER ANNUM	TOTAL PER YEAR (col 10+11+12+13 +14)	REMARKS
2 0 0 0 0 0 42000 42000 3 0 0 0 0 0 42000 42000 4 0 0 0 0 0 42000 42000	1 2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
3 0 0 0 0 0 42000 42000 4 0 0 0 0 0 42000 42000	1					0		0	0	0	0	42000		42000	
4 0 0 0 0 0 42000 42000	2		54 E.S.	E 100 M		0	177 - 177 E.	0	0	0	0	42000	P. P. Carlot	42000	
12000	3					0	a Same	0	0	()	0	42000		42000	
0 (2000)	4					0		0	0	0	0	42000		42000	
5 0 0 0 0 0 42000 42000	5					0		0	0	0	0	42000		42000	Walte Differ Land
Total 0 0 0 210000 0 210000	1							Total	0	0	0	210000	0	210000	alic learned the

^{*}Please restrict the size of the paper to A4

\$ Please attach relevant notification.

Plus 5 % (on total of col 10) 210000 **Grand Total**

Note: Individual excel sheets to be prepared for individual expenditure heads

Total of OH 01- Salaries

0 (total of Col 10)

Total of OH 07- Allowances:

210000

Total DA

Total of SBCA& HRA

210000

Total OA

Total of OH 06-Medical Allowances

0 (total of plus 5% on Col 10)

Signature of Drawing and Disbursing Officer

Signature of H.O.D/H.O.O

Page no. 4



APPENDIX -II

Demand No.:	

ESTIMATE OF LEAVE ENCASHMENT (<u>TO BE SUMBITTED TO THE OFFICE OF THE ADDITIONAL DIRECTOR, PGIPF, Finance Department</u>)

NAME OF THE DEPARTMENT	

(Figures in Rupees)

Sl. No.	NAME	DESIGNATION	DATE OF RETIREMENT	PAY IN THE PAY MATRIX+DA+ SBCA+HRA	ESTIMATED NUMBER OF E.L. CREDIT ON THE DATE OF RETIREMENT	ESTIMATED AMOUNT OF LEAVE ENCASHMENT for the financial year 2025-26	REMARKS
1	2	3	4	5	6	7	8
Too Food (1)						0	
						0	
						0	
						0	
						0	
						0	
			Part Parade 5			0	
						0	
				TOTAL		0	

^{*} Please restrict the size of the paper to A4

\$ to include HRA only if drawn prior to retirement

Signature of D&DO

Signature of Head of the Department

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APPENDIX-III

CONSOLIDATED ABSTRACT SHOWING MUSTER ROLL and OFOJ EMPLOYEES only - EXPENDITURE HEAD WISE

NAME OF THE DEPARTMENT	
------------------------	--

(Rupees in thousand)

Demand No.:

ARTICULARS AND NATURE OF THE EXPENDITURE NDICATING MAJOR, MINOR AND DETAILED HEADS					Category of Employee	Number of Employees	BUDGET ESTIMATE	REMARKS	
МН	Sub-MH	Min Head	SH	DH	ОН	(MR/ OFOJ)		2025-26	
•	2	3	4	5	6	7	8	9	10
1	2	-							
									3/8/2
					A Landon				
									1000
							1		
					Tota	,	1-11-11-11-11-1		

^{*}Please restrict the size of the paper to A4

Note: The details to be provided under Appendix III should be from 02- Wages only.

Signature of Drawing and Disbursing Officer

Signature of Head of the Department



APPENDIX -III (A)

D	
Demand No.:	

DETAILS OF MUSTER ROLL EMPLOYEES (Normal M/R appointments other than One Family One Job)

NAME OF THE DEPARTMENT	
NAME OF THE DIVISION	
DEBITABLE HEAD (15 digit Expenditure Head)	

(Figures in Rupees)

SL.NO.	NAME	DESIGNATION	EMPLOYEE Code No.		TOTAL PER ANNUM for the financial year 2025-26 (365 x Col. 5)		Total (6+7)	REMARKS
	2	3	4	5	6	7	8	9
1		3	•		0	in the second	0	
					0	Fig. 1 and 1	0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
		Gross Total			0		0	

^{*}Please restrict the size of the paper to A4

\$ Please attach relevant notification.

Note: Individual excel sheets to be prepared for individual expenditure heads

Signature of DDO

Signature of H.O.D/H.O.O

Page no. 7



APPENDIX -III (B)

	Demand No	
DETAILS OF OFOJ EMPLOYEES appointed under Daily Wage		

NAME OF THE DEPARTMENT	
NAME OF THE DIVISION	
DEBITABLE HEAD (15 digit Expenditure Head)	

(Figures in Rupees)

SL.NO.	NAME	DESIGNATION	EMPLOYEE Code No.	DAILY WAGES	TOTAL PER ANNUM for the financial year 2025-26 (365 x Col. 5)	Other Allowance	Total (6+7)	REMARKS
1	2	3	4	5	6	7	8	9
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
				X	0		0	
					0		0	
					0		0	
					. 0		0	
		Gross Total			0	94.	0	

^{*}Please restrict the size of the paper to A4

\$ Please attach relevant notification.

Note: Individual excel sheets to be prepared for individual expenditure heads

Signature of DDO

Signature of H.O.D/H.O.O

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APPENDIX -III (C)

Demand	No.:		
201111111		- artista filosoficial and the second	

DETAILS OF OFOJ EMPLOYEES appointed on Consolidated Pay

NAME OF THE DEPARTMENT	
NAME OF THE DIVISION	x
DEBITABLE HEAD (15 digit Expenditure Head)	

(Figures in Rupees)

SL.NO.	NAME	DESIGNATION	EMPLOYEE Code No.	Monthly Consolidated Pay	TOTAL PER ANNUM for the financial year 2025-26 (12 x Col. 5)	Other Allowance	Total (6+7)	REMARKS
		3	4	5	6	7	8	9
1	2	3		The second	0		0	
					0	1	0	
					0	Park III	0	
					0		0	
				3.00	0		0	
					0		0	The second
				The second second	0		0	
					0		0	
				Burn Shiri	0	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0	
7					0		0	HILL YES
		Gross Total			0		0	

^{*}Please restrict the size of the paper to A4

\$ Please attach relevant notification.

Note: Individual excel sheets to be prepared for individual expenditure heads

Signature of DDO

Signature of H.O.D/H.O.O

(199)		1	217	2
(211)	1	99)	1211	
	(1	H		

APPENDIX- IV

CONSOLIDATED ABSTRACT SHOWING NOMINAL ROLL OF EMPLOYEES <u>OTHER THAN REGULAR EMPLOYEES</u> (i.e. WORK-CHARGED/ ADHOC/ CO-TERMINUS/ CONSOLIDATED) - EXPENDITURE HEAD WISE

NAME OF	THE DEPAR	INTENT			382				(Rs. in thousand)
		ATURE OF TH DETAILED HE.		ITURE IND	ICATING	Category of	Number of	BUDGET ESTIMATE	REMARKS
МН	Sub-MH	Min Head	SH	DH	ОН	Employee	Employees	2025-26	
1	2	3	4	5	6	7	8	9	10
								<u> </u>	17.6
							7 1 1 1 1 1 1 E		distriction of the state of the
									(()
					Tot	al		95 1210	

Note: The expenditure for the specified category of employees (i.e. Workcharged, Adhoc, Co-terminus, Consolidated, etc.) should be made only from 02-Wages. Also, specific number of employes under each category to be stated in column 7 & 8 head-wise respectively

Demand No.:

^{*}Please restrict the size of the paper to A4



Demand	No	:

APPENDIX -IV A

NOMINAL ROLL OF EMPLOYEES OTHER THAN REGULAR EMPLOYEES having <u>TIME SCALE OF PAY</u> (i.e. WORK–CHARGED/ ADHOC) - EXPENDITURE HEAD WISE

NA	ME OF THE D ME OF THE D BITABLE HEA	DIVISIO	V	(15 digit o	expenditure	head)							V.		(Figur	es in Rupees)
SI. No.	NAME OF THE EMPLOYEE S	DESIG- NATIO N	I YEE.	CATEGA RY OF EMPLO YEE (i.e WORKC HARGE D/ADHO	PAY IN THE PAY MATRIX AS ON 1.4.2025	NPA IF ANY	TOTAL (5+6) x 4 MONTH S	PAY IN THE PAY MATRIX after Increment AS ON 01/07/2025	TOTAL (6+8) x 8 MONTHS	TOTAL (7+9)	D.A. @70% (on Col 10)	S.B.C.A @ 8% (on col 10)	COLIU		(col	REMARKS
		-	-	C) 5	6	7	8	9	10	11	12	13	14	15	16	17
1	2	3	4	3	0		0		0	0	0	0	42000		42000	
1	•/						0		0	0	0	0	42000		42000	
2							0		0	0	0	0	42000		42000	
3				2					0	0	0	0	42000		42000	
4									0	0	0	0	42000		42000	
5					1 1112) T !	. 0	0	0	0			210000	
								Total	U	Plus 5 %			210000		0	1

Grand Total

Note: Individual excel sheets to be prepared for individual expenditure heads

Signature of Drawing and Disbursing officer

Signature of H.O.D/ H.O.O

210000

^{*}Please restrict the size of the paper to A4

^{\$} Please attach relevant notification.

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Δ	PI	PF	N	D	IX	-1	V	B

NOMINAL ROLL OF EMPLOYEES OTHER THAN REGULAR EMPLOYEES HAVING CONSOLIDATED PAY (i.e. WORK-CHARGED/ ADHOC/ CO-TERMINUS/ CONSOLIDATED) - EXPENDITURE HEAD WISE

NAME OF THE DEPARTMENT	
NAME OF THE DIVISION	
DEBITABLE HEAD(15 digit expe	nditure head)

(Figures in Rupee)

Demand No:

SI. No.	NAME OF THE EMPLOYEES	DESIG- NATION	CATEGARY OF EMPLOYEE i.e WORKCHARGED/ ADHOC/ CO-TERMINUS/ CONSOLIDATED	EMPLOYEE CODE NO.	CONSOLIDA TED PAY	TOTAL Col (6*12)	OTHER ALLOWA NCES PER ANNUM \$	TOTAL PER YEAR (7+8)	REMARKS
1	2	3	4	5	6	7	8	9	10
1	2					0		0	
1						0		0	
2						0		0	W. W. Children
3							100000000000000000000000000000000000000	0	
4	much many					0		0	
						0		0	
5						0		0	
6				Total		0		0	The state of the s

\$\$ Please attach relevant notification.

\$ Please attach relevant notification.

Note: Individual excel sheets to be prepared for individual expenditure heads

Signature of Drawing and Disbursing officer

Signature of H.O.D/ H.O.O

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APPENDIX -V(A)

LIST OF NON- FUNCTIONAL VEHICLES

NAME O	E THE DEPARTMEN	T			FY
TAME O	THE DELINATION				(Figures in Rupees)
Sl. No.	VEHICLE NO.	VEHICLE ATTACHED TO	DATE OF PURCHASE	MAKE /MODEL	COST OF VEHICLE
1	2	3	4	5	6
1	2				
					1000
The state of the s				TOTAL	

Signature of Head of the Department

Signature of D&DO

Page No.13

^{*} Please restrict the size of the paper to A4



APPENDIX -V(B)

LIST OF FUNCTIONAL VEHICLES

NAME O	F THE DEPARTMEN	\1		(Figures in Rupees)
Sl. No.	VEHICLE NO.	DATE OF PURCHASE	MAKE /MODEL	COST OF VEHICLE
1	2	3	4	5

Signature of D&DO

Signature of Head of the Department

Page No: 14

^{*} Please restrict the size of the paper to A4

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APPENDIX-VI

CONSOLIDATED ABSTRACT SHOWING NOMINAL ROLL OF EMPLOYEES ON <u>REGULAR / MR/ADHOC</u> - EXPENDITURE HEAD under GRANTS IN AID- SALARIES

NAME OF PSU/ORGANISATION ______ (Rs. in thousand)

PAR IND	RTICULARS A	AND NATUR AJOR, MINO	OR AND DE	EXPENDIT	EADS	Category of	Number of	BUDGET ESTIMATE	REMARKS
мн	Sub-MH	Minor Head	SH	DH	ОН	Employee	Employees	2025-26	
1	2	3	4	5	6	7	8	9	10
-									
									Lac A
-					1 300			TOTAL INVENT	
		2 2 2 2 2 2 2 2 2							
			and the latest and the						

^{*}Please restrict the size of the paper to A4

Note: The amount in column 9 should be the consolidated figure of Appendix I A - expenditure head wise

Signature of Drawing and Disbursing Officer

Signature of Head of the Department

Demand No:

[#] Regular employees mean employees drawing regular salary as per the Pay Matrix



APPENDIX - VI (A)

NOMINAL ROLL OF EMPLOYEES ON REGULAR SCALE ONLY

GRANTS IN AID- SALARIES

NAME OF THE PSU/ORGANISATION	
NAME OF THE DIVISION	<u>-</u> -
DEBITABLE HEAD (15 digit Expenditure Head)	

(Figures in Rupees)

Demand No.:

210000

SI. No.	NAME OF THE EMPLOYEE S	DESIG- NATION	GPF/	PAY IN THE PAY MATRIX AS ON 1.4.2025	IF	TOTAL (5+6) x 4 MONTHS	PAY IN THE PAY MATRIX after Increment AS ON 01/07/2025	TOTAL (6+8) x 8 MONTHS		D.A. @70% (on Col 10)	S.B.C.A @ 8% (on col 10)	H.R.A. @ 12% (on col 10 (-) NPA)	ANCES PER	TOTAL PER YEAR (col 10+11+12+13 +14)	REMARKS
7	2	3	1	5	6	7	8	9	10	11	12	13	14	15	16
1	2	3	7		-	0		0	0	0	0	42000		42000	
1	100					0		0	0	0	0	42000		42000	
2						0		0	0	0	0	42000		42000	
3		10 111				0	44	0	0	0	0	42000		42000	
4						0		0	0	0	0			42000	
5			115,157			0		0	0	0	0	42000		122042.40%	
_					Outstanding town			Total	0	0	0	210000		210000	
Dla	ase restrict the si	ze of the na	mer to A4							Plus 5 %	(on total	of col 10)		0	

Grand Total

\$ Please attach relevant notification.

Note: Individual excel sheets to be prepared for individual expenditure heads

Signature of Drawing and Disbursing Officer

Signature of H.O.D/H.O.O

Page no.16

^{*}Please restrict the size of the paper to A4

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APPENDIX -VI (B)

DETAILS OF MR/ADHOC/CONSOLIDATED

GRANTS IN AID- SALARIES	
NAME OF THE ORGANSIATION/PSU	
NAME OF THE DIVISION	_
DEBITABLE HEAD (15 digit Expenditure Head)	

(Figures in Rupees)

Demand No.:

SL.NO.	NAME	DESIGNATION	EMPLOYEE Code No.		TOTAL PER ANNUM for the financial year 2025-26 (365 x Col. 5)		Total (6+7)	REMARKS
	2	3	4	5	6	7	8	9
1	2	3			0		0	
					0		0	
					0		0	Section 1
7 11					0		0	
					0		0	
					0		0	
					0		0	
					0		0	
					0		0	in the man
					0		0	in the second
		Gross Total			0	110	0	

^{*}Please restrict the size of the paper to A4

\$ Please attach relevant notification.

Note: Individual excel sheets to be prepared for individual expenditure heads

Signature of DDO

Signature of H.O.D/H.O.O



Demand I	No:	
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APPENDIX -VI C

NOMINAL ROLL OF EMPLOYEES OTHER THAN REGULAR EMPLOYEES having <u>TIME SCALE OF PAY</u> (i.e. WORK-CHARGED/ ADHOC) - EXPENDITURE HEAD WISE

NAN	ME OF THE D ME OF THE D SITABLE HEA	IVISIO	V			head)							AVII		(Figur	es in Rupees)
Sl. No.	NAME OF THE EMPLOYEE S	DESIG- NATIO N	EMPLO YEE CODE NO.	CATEGA RY OF EMPLO YEE (i.e WORKC HARGE D/ADHO	PAY IN THE PAY MATRIX AS ON 1.4.2025	NPA IF ANY	TOTAL (5+6) x 4 MONTH S	PAY IN THE PAY MATRIX after Increment AS ON 01/07/2025	TOTAL (6+8) x 8 MONTHS	TOTAL (7+9)	D.A. @70% (on Col 10)	S.B.C.A @ 8% (on col 10)	12% (on col 10	OTHER ALLOW- ANCES PER ANNUM \$	TOTAL PER YEAR (col 10+11+12+1 3+14)	REMARKS
_	-	2		C)	6	7	8	9	10	11	12	13	14	15	16	17
1	2	3	4	3	0	,	0	W	0	0	0	0	42000		42000	
1							0		0	0	0	0	42000		42000	
2							0		0	0	0	0	42000		42000	principal states
3							0		0	0	0	0	42000		42000	
4							0		0	0	0	0	42000		42000	
5							0	<u> </u>	0	0	0	0			210000	
*Please restrict the size of the paper to A4 *Please restrict the size of the paper to A4 Grand Total Grand Total								210000		0						
									210000							

\$ Please attach relevant notification.

Note: Individual excel sheets to be prepared for individual expenditure heads

Signature of Drawing and Disbursing officer

Signature of H.O.D/ H.O.O